



Professional Development Committee

The Professional Development Committee is responsible for three [NAGAP Professional Development Institutes \(PDIs\)](#) per year:

- 1) The Summer Institute has a dual track. The Early Career track focuses on GEM core competencies and the needs of those who have been working in the field, or in their current positions, for fewer than three years. The Advanced track focuses on advanced topics and is specifically designed for graduate admissions and enrollment management professionals with five or more years of experience.
- 2) The Pre-Summit Institute is a one-day event prior to the Annual GEM Summit that highlights a specific topic or issue that is particularly relevant or urgent to all graduate enrollment managers.
- 3) The virtual fall institute showcases the latest trends and best practices in the GEM field from established GEM vendors and partners.

Members of the Professional Development Committee collaborate with the NAGAP Governing Board and Executive Office Staff to organize and facilitate all aspects of the institutes. The committee also divides out specific roles as liaisons including Marketing, Speakers and Attendees, Fellowships and Evaluations, and Education.

Travel Required:

Up to two times per year in conjunction with the Summer Institute and GEM Summit.

Time Commitment:

In addition to the travel time required (see above), the members of this committee meet approximately seven times a year via conference call. Each member is also responsible for completing assigned tasks by specific deadlines. On average, it is estimated that each committee member is volunteering from 5 to 8 hours per month, plus travel time.